

BALANCE SHEET PULSE

	Date	Date	Date	Date
Key Questions				
Assets What do we own?				
Liabilities What do we owe?				
Liquidity Do we have sufficient access to cash to cover emergencies or programmatic opportunities? How much money could we access in 3 months? 12 months?				
Current ratio Is our current ratio greater than one? If not, what are we doing about it?				
Restrictions Are we aware of any restrictions on cash?				
Reserves Are we meeting our financial reserve targets?				
Action steps Make a note of any actions that you are going to take before your next meeting.				

**A REALLY GREAT NONPROFIT ORGANIZATION
(SAMPLE) STATEMENT OF ACTIVITIES
SEPTEMBER 30, 2017**

	YTD Actual	YTD Budget	Budget Variance \$	Annual 2017 Budget
Support				
Contributions	\$ 75,626	\$ 66,370	\$ 9,256	\$ 88,494
Foundation grants-FUN Foundation	15,000	50,000	(35,000)	50,000
Foundation grants - other	25,850	33,750	(7,900)	45,000
Government grants	31,956	24,643	7,313	32,857
Special events	5,055	4,583	472	27,500
Total Support	153,487	179,346	(25,859)	243,851
Revenue				
Admissions	29,759	28,320	1,439	37,759
Membership fees	9,480	9,375	105	12,500
Interest income	1,675	1,725	(50)	2,300
Gain (loss) on investments	1,659	1,275	384	1,700
Other revenue	674	413	261	550
Total Revenue	43,247	41,108	2,139	54,809
Total Support and Revenue	196,734	220,454	(23,720)	298,660
Expenses				
Salaries, benefits, & taxes	144,764	143,073	1,691	190,764
Occupancy (rent, utilities)	24,686	24,911	(225)	33,214
Program expenses	11,081	18,061	(6,980)	24,081
Professional fees	10,659	11,250	(591)	15,000
Supplies	5,749	6,205	(456)	8,273
Printing	6,832	7,373	(541)	9,830
Insurance	1,386	1,264	122	1,684
Fundraising	2,237	1,811	426	5,433
Interest	1,865	1,867	(2)	2,490
Miscellaneous	684	713	(29)	950
Depreciation	2,138	2,138	0	2,850
Total Expenses	212,081	218,666	(6,585)	294,569
Excess (Deficit)	(15,347)	\$ 1,788	\$ (17,135)	\$ 4,091
Beginning Net Assets	316,834			
Ending Net Assets	\$ 301,487			