

Parent to Parent of Georgia's Employment Opportunity
Applications being accepted through 4:00 pm March 11th, 2020

Are you a parent or family member of a child with a disability or a professional interested in working with families? Are you looking for part-time work, a casual working environment, where you can help families' access support and resources while expanding your own knowledge? If so, Parent to Parent needs you as a Coordinator in the Northwest Georgia area. This area includes the following counties: Bartow, Catoosa, Chattooga, Cherokee, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker and Whitfield.

The primary responsibilities of Coordinators include matching parents for one-on-one emotional support, handling information requests from families and professionals, providing guidance and training on educational and health-related issues, and representing Parent to Parent at meetings and conferences.

Requirements:

- Must live in one of the counties in this Region (see above)
- College degree (minimum of a two year degree)
- Experience with disabilities or special health care needs
- Basic knowledge of special education and Medicaid and waiver programs
- Good written and strong oral communication skills (*preference given to candidates fluent in Spanish or other languages*)
- Basic computer skills

Part-time position available, 20 hours a week, 12 months a year, and must be able to attend occasional evening and weekend support groups or workshops (on average, 1 or 2 times per month). Pay range is \$14-\$16 per hour.

Send resume by mail, email or fax to:
Mitzi Proffitt, Director of Support Services
3 West Altman Street
Statesboro, GA 30458
Fax: 912-871-1270
Email: mitzi@p2pga.org

For more information about Parent to Parent, check our web site at: www.p2pga.org
Parent to Parent of Georgia is an E-Verify Mandated Employer
(EOE)

Parent to Parent of Georgia values diversity in the workplace.
All qualified candidates are encouraged to apply.